



Institute of Sexual Wholeness REGISTRATION FORM (2018-2019)

PLEASE NOTE: This form is only intended to be used by non-degree students registering for classes at Richmond Graduate University through the Institute for Sexual Wholeness.

Name: _____

Date: _____ Semester: _____ Phone: _____

Address: _____

Email: _____

Although the form shows all terms, You are able to register and pay for one term at a time according to registration opening. A new form will need to be submitted in accordance with the deadlines for each term in which you enroll.

Check the box of the course you wish to take:

<input checked="" type="checkbox"/>	Course Number	Section	Course Title	Hours
SUMMER SEMESTER Opens for Registration: March 14, 2018 Fall Early Bird Deadline: May 16, 2018				
<input type="checkbox"/>	CED 7532	16	Sexual Dysfunctions: Addictive, Paraphilic, Sexuality (June 22-24, 2018)	2
FALL SEMESTER Opens for Registration: May 9, 2018 Spring Early Bird Deadline: September 26, 2018				
<input type="checkbox"/>	CED 6512	16	Human Sexuality: A Therapeutic Integration (October 12-14, 2018)	2
<input type="checkbox"/>	CED 7582	16	Advanced Sexual Addiction Counseling (September 21-23, 2018)	2
<input type="checkbox"/>	CED 7592	16	Sexual Orientation and Sexual Identity (November 9-11 2018)	2
SPRING SEMESTER Opens for Registration: October 3, 2018 Summer Early Bird Deadline: March 14, 2019				
<input type="checkbox"/>	CED 6512	16	Human Sexuality: A Therapeutic Integration (February 22-24, 2019)	2
<input type="checkbox"/>	CED 7542	16	Sexuality: Medical Issues, Trauma, & Abuse (April 12-14, 2019)	2

Email this form to Amy Coxwell acoxwell@richmont.edu or fax at (423) 265-7375. You may also *mail* the form with an enclosed check to the Records Office at: 1815 McCallie Avenue; Chattanooga, TN 37404.

All application materials, registration, and payment in full must be received no later than one week prior to the start of the course. If all materials are not received by that time, your participation in the course cannot be guaranteed.

Payment Options:

You will need to make payment arrangements through Richmond before we can guarantee your spot in the course. You can either:

- To pay online through our registration system called *Student Portal*,
 - Please **request** this option from the Records Office personnel who confirms your registration.
 - You will need to enter the username and password (*which will be sent through a separate email*).
 - select "Ledger" from the left hand column and follow the screens through the payment process.
- OR Call Moose Lutes (404-835-6122) OR Tim McPherson (423-648-2421) and give credit card information over the phone.

Please note: Student Portal is a registration system used by Richmond and IS NOT the forum used through the Institute of Sexual Wholeness. You will need to contact ISW for any information regarding how to sign up for the ISW forum.

Fee Structure:

Application Fee: \$50 (one time only)

Early Bird Registration* for one course: \$1,555

Regular Price Registration for one course: \$1,605

Early Bird Registration* for two courses: \$2,855

Regular Price Registration for two courses: \$2,905

*To receive the Early Bird Registration rate, all application materials, and transcripts must have been received and you must register and pay in full for the course by the Early Bird Deadline listed above.

