

## Requirements for Admission | School of Ministry

### Application Deadlines:

Start Term	Priority Deadline	Scholarship Deadline	Final Deadline
Fall	March 1	May 1*	July 1
Spring	October 1	N/A	November 15
Summer	N/A	N/A	April 1

\*Deadline for scholarship consideration

### 1. Application Form and Fee

\_\_\_ Completed online application (fee is paid at the end of the application).

### 2. Essay

\_\_\_ Essay should be at least 500 words and approximately 2-5 pages and should incorporate the following topics:

#### M.A. in Ministry:

- *What are your personal and professional goals and how would a degree from Richmont help you obtain these goals?*
- *What significant event(s) and/or influence(s) have helped shape your present values and approach to life?*
- *Describe your conversion experience and/or other important events in your Christian walk.*

#### M.A. in Spiritual Formation and Direction | Graduate Certificate in Spiritual Direction:

- *Describe your current sense of leading and/or call to spiritual direction.*
- *As you assess where you are in your journey, describe both your strengths as well as the areas where you feel growth is most needed and desired.*
- *Who has affirmed and supported you in your pursuit of further training and in what setting do you expect to serve?*
- *In what ways have you provided spiritual guidance to others?*

This statement will be examined to determine your writing ability and will be rated according to the clarity of thought, grammar, and readability. It will also be used to learn more about you personally.

### 3. Resume

\_\_\_ Submitted with the online application or via email including education, professional or ministerial experience, and volunteer work.



#### **4. Official Transcripts**

\_\_\_ One official transcript from all post-secondary institutions attended. Transcripts must be sent directly from the institution. In order to review your file, we must have an official transcript for every institution attended, even if credits were transferred to another school.

#### **5. Ministry Reference**

\_\_\_ <https://admissions.richmont.edu/apply/ministry-reference/>

Applicants will be notified when their application is complete. Once completed, the Admissions Committee will review the file. Applicants will be notified regarding their acceptance within 2-4 weeks.

For questions regarding your application, contact your admissions counselor or the Office of Admissions.

Email: [admissions@richmont.edu](mailto:admissions@richmont.edu)

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